



Principal: Mr. R. Puri  
Vice-Principal: Ms. S. Bhojani  
Vice Principal: Ms. L. Richardson

6248 – 144 Street, Surrey, B.C. V3X 1A1  
Phone: (604) 543-8749 Fax : (604) 543-9684  
Website : [www.sullivanheights.com](http://www.sullivanheights.com)  
Twitter : @SullivanHeights

## Principal's Message:

On behalf of the entire staff of Sullivan Heights Secondary I would like to welcome everyone back to school. I hope that each of you enjoyed a very relaxing summer holiday and as school opening gets closer, I trust that you are looking forward to a new school year full of new and exciting opportunities. Each new school year brings about many exciting changes for our students, staff and programs as we continue to make Sullivan Heights an even greater place for learning.

The staff at Sullivan Heights are dedicated to supporting students and helping them achieve their academic goals through the numerous curricular and co-curricular opportunities. We are also committed to our own professional growth as we try to meet the increasingly diverse needs of students and improve overall student achievement. We recognize that our efforts within the school are only part of the support that our students require. Therefore, we encourage strong partnerships with parents and the community to achieve success.

We will continue to share relevant and up-to-date information with our community by utilizing our school website ([www.SullivanHeights.com](http://www.SullivanHeights.com)) where you can find all important opening week information to assist you with your planning for the new school year. We also encourage all members of our school community to also follow us on Twitter @SullivanHeights and download our **STAR GAZER App** from your App store to learn more about life at our school, as well as to receive push notifications for important updates throughout the school year. **A summary of school and district policies including fee structures and a listing of extra-curricular clubs** are available through the App and posted on the website.

Our first PAC meeting will be on September 17, 2018 in the school library. All parents are encouraged to attend the monthly PAC meetings to stay actively involved in the school. If you would like to be added to the PAC email list, send a note to [general.info@sullivanstarspac.ca](mailto:general.info@sullivanstarspac.ca).

We are thrilled to welcome the class of the year 2023, our new grade eight students. I hope they are excited with the move to the secondary school and are looking forward to exploring the new opportunities they will have at Sullivan Heights. To make the transition to secondary as smooth as possible for our new grade 8 students, we have a variety of activities planned this year including a retreat/activity day September 19<sup>th</sup> and 28<sup>th</sup>. If you have any questions about school opening that are not covered in this newsletter or on our website, please do not hesitate to contact the school. Our goal is to ensure that you have all the information and support that you need to guarantee a great start.

A special "Welcome Back" is reserved for our graduating class - The Class of 2019. As the graduating class you have a special and important role to play in the life of our school. You can and should provide both leadership and a sense of purpose to the student body. Make this year a most productive experience both for yourselves as individuals and for our school. As individuals, you have tremendous potential. Continue to work for your future and leave a positive legacy through your actions.

Updated student timetables will be available on the MyEdBC Portal for all students in late August. Please check to ensure that you have a complete and accurate timetable that reflects your academic plan for next year. Course correction procedures and the opening day schedule are outlined in this newsletter.

I encourage all students to take advantage of the first-class opportunities available to you at Sullivan Heights and to participate 100% in all aspects of your school experience. I also encourage parents to become actively involved in your child's experiences at Sullivan Heights. Clear, open communication between school and home is extremely important. If, at any point you have questions about any aspect of the school or our programs please do not hesitate to contact me. I wish you all the best for an outstanding school year.

Raj P. Puri

## Opening Day – Tuesday, Sept. 4, 2018:

For all information and inquiries on school opening protocol we encourage you to visit the school website:

[www.SullivanHeights.com](http://www.SullivanHeights.com)

All students are required to attend on opening day to confirm their registration as no-shows may be withdrawn. For opening day, students will require a pen and paper. The first day includes an extended homeroom so that teachers can distribute timetable information, and review school information. Information will be posted in the Hub for students to find their homeroom. **All Grade 8 – 11 students will start with an assembly in the Theatre** where they will be introduced to their homeroom teachers who will escort the students to their homeroom class. **Grade 12 students will report directly to Homeroom.** Homeroom will be approximately one hour and will conclude with students getting their **school pictures taken by Artona Photography.**

**Grade 8** students report to the theatre at **9:30 am**

**Grade 9** students report to the theatre at **10:30 am**

**Grade 10** students report to the theatre at **11:30 am**

**Grade 11** students report to the theatre at **12:30 pm**

**Grade 12** students report to Homeroom (period 3 class) at **1:30 pm**

### Wednesday, September 5, 2018 – Regular Bell Schedule

8:00 – 9:19	Period 1
9:25 – 10:45	Period 2
10:45 – 11:25	Lunch
11:25 – 12:45	Period 3
12:51 – 2:10	Period 4
2:16 – 3:35	Period 5

## Student Timetables:

Students will receive their final and official schedule in homeroom on Tuesday, September 4<sup>th</sup>.

**PLEASE NOTE:** Students received a copy of their draft timetable in June to review and will have an opportunity to make critical corrections prior to school start-up. At this time many courses are full and some changes may not be possible.

### Please review your timetable to ensure that you:

- Have a complete timetable (8 courses)
- Are not scheduled to retake a course that you have already passed
- Are not missing a required course

Please check the school **website to submit course corrections ONLY if you meet the listed criteria or if you have an incomplete timetable.**

## Student Drop Off/Pick Up:

A reminder to parents that the fire lane in front of the school is a **NO STOPPING ZONE**. Please drop off and pick up students from a marked parking stall in the school parking lot. For student safety please **DO NOT** drop off or pick up students in the main driveway.

## Locker Allocation:

At Sullivan Heights, **students reserve lockers through an online system** the week before school begins. The system will be opened gradually, a grade (or two, in the case of 11 and 12) added per day, the dates based in part on the results of a locker clean-out competition we held at the end of June.

Grade 9	Monday, August 27
Grade 10	Tuesday, August 28
Grades 11 & 12	Wednesday, August 29
Grade 8	Thursday, August 30

The week the online locker system opens, phone messages will be sent out daily to student homes to alert those in the appropriate grade that they will have access to the online system the following day, **beginning at 8:30 a.m.** Information will also be posted on the school's website and will include the link to the online locker system,

<https://sullivanheights.lockerassignment.com>. To log in to the system, students will require their student numbers and passwords (**birthdate, MMDDYY**). To help with the selection of lockers, students are advised to consult the map of lockers included in the system.

**Our new Grade 8 students will also be able to reserve lockers online and will be given access to the system on Thursday, August 30**—the same day that we will offer a mini locker-help session by our Star Quality (Community Leadership) students (details to be communicated with Grade 8 students).

In most cases, students are not required to share lockers. However, since we have more students than we have lockers, **students in Grade 10 are expected to share with one other student.**

**If you are in Grade 10 and wish to share your locker with someone you know**, your chances of securing a locker together will be greater if you and the other student arrange to reserve your lockers on or around the same time on August 28. Otherwise, the likelihood is that you will be sharing your locker with someone you do not know.

**Please note: students are not required to reserve lockers; reserving and using a locker is entirely optional.**

Questions may be directed to office or to Ms. Richardson, the vice principal responsible for lockers.

**\*\*Use of PE Lockers** – students are to use their own personal locks to lock their belongings in the PE change room and must remove the personal locks as soon as class is finished, in time for the next period of PE classes to use. Locks left on lockers longer than one period will be cut off.

## Fee Payment:

A detailed list of student school fees is listed on our [website under the Parent and then the Student Fees tab.](#)

Parents have two options to pay fees:

1<sup>st</sup> option: Pay online (Instruction are listed on our [website under the Parent and then the Student Fees tab.](#))

The online option should be available to all students as of Monday, August 27, 2018

2<sup>nd</sup> option: Come in and pay on dates below:

Grade 8 Fee Payments	Monday, August 28 (9am-1pm)
Grade 9/10 Fee Payments	Wednesday, August 29 (9am-1pm)
Grades 11/12 Fee Payments	Thursday, August 30 (9am-1pm)



## Sullivan Heights Important Calendar Dates 2018/2019

August	
27	On Line Locker Selection Week
28	On Line Locker Selection Week
29	On Line Locker Selection Week
30	On Line Locker Selection Week

September	
04	First Day of School & School Photos
24	Non-Instructional Day: No School
25	Flex Day: Early Dismissal

October	
08	Thanksgiving: No School
19	Non-Instructional Day: No School
29	Flex Day: Early Dismissal

November	
09	Non-Instructional Day: No School
12	Remembrance Day Stat: No School
22	Parent/Teacher Night Early Dismissal
26	Flex Day: Early Dismissal

December	
21	Flex Day: Early Dismissal
21	Last Day of Classes
24-31	Winter Break: No School

January	
01-04	Winter Break: No School
07	School Re-Opens
25	Semester 1 Ends
28	Semester 2 Begins
28	Flex Day: Early Dismissal

February	
18	Family Day: No School
22	Non-Instructional Day: No School
25	Flex Day: Early Dismissal

March	
07	Parent/Teacher Night: Early Dismissal
11	Flex Day: Early Dismissal
18-29	Spring Break: No School

April	
01	School Re-Opens
08	Non-Instructional Day: No School
19	Good Friday: No School
22	Easter Monday: No School
29	Flex Day: Early Dismissal

May	
03	Non-Instructional Day: No School
20	Victoria Day: No School
27	Non-Instructional Day: No School
28	Flex Day: Early Dismissal

June	
14	Flex Day: Early Dismissal
26	Semester 2 Ends
28	School Closed

Our Sullivan Heights website is a great tool for up to date information, calendar, contact information, and more! Follow us on Twitter @SullivanHeights and download our STAR GAZER App on your smart device. Sign up at our website to receive important updates and information via email! Go to [www.sullivanheights.com](http://www.sullivanheights.com) and enter your email address under 'EMAIL LIST'