



Principal: Mr. D. Baldasso
Vice Principal: Mr. S. Deol
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Principal's Message

Hello and Welcome! We hope that you had a great summer and were able to relax and recharge. We apologize for the delay in sending this information, but we have been waiting for notification of the Provincial Health protocols for the start of the school year. So much of what we do as a school community is impacted by these protocols. As more information comes, we will share this with you. Thank you for your understanding and continued cooperation.

On behalf of the entire staff of Sullivan Heights Secondary School Community, I want to welcome everyone back to what we hope to be as normal a school year as possible. There are still some things that will be different, but many will look like they did before the pandemic. Our students and staff demonstrated such support for each other through the challenges we faced last year, I want to thank them and all our families for their efforts to help us all get through last year. The Sulli Spirit is incredibly strong and resilient.

I am looking forward to welcoming our new students and returning students, as well as our new staff. We have a number of new faces to the Sullivan Community, and I want to welcome them:

Educational Assistants: R. Kaur, M. Badong, M. Dewitt

Teachers: Ms. Hundal, Ms. Macgregor, Ms. Riarh, Mr. Twamley, Mr. Humphreys, Mr. Xiao, Mr. Towler, Ms. Jabeen, Ms. Wang, Mr. Flynn, Ms. Khanna, Ms. Brar, Mr. Gill, Ms. Mark

We are so pleased to have you join us for the 2021-22 school year.

We are transitioning back to what school should look like and a return of all the experiences students expect. We have been provided some guidelines by the Ministry of Education and Public Health for our opening, but the situation remains fluid and things could change at any time. We have been working very hard to ensure that we provide the best possible education for our students within those guidelines. At the core of all of our decisions will be student, staff and community safety. To that end, please know the following:

- Cleaning of high-contact surfaces will continue
- Increased hand hygiene for all students, staff and visitors – sanitizers will be provided
- Masks are required to be worn in all common areas

We welcome our Grade 8's, the class of 2026 as our newest Stars. I'm sure you are filled with excitement and anticipation for the start of your high school experience, and we are happy to see you join our community. Welcome!

To our Grade 12's, the Class of 2022, this is a special time for you and we're going to do everything we can to make it great! We are hopeful for a return of Grad functions this year and making those memories you so deserve.

We will continue to share relevant and up-to-date information with our community through our school website (www.SullivanHeights.com) where you can find all important opening week information. We also encourage all members of our school community to also follow us on Twitter @SullivanHeights, Instagram, Facebook, as well as download our **STAR GAZER App** from your App store to learn more about life at our school, as well as to receive push notifications for important updates throughout the school year.

I encourage all students to engage with the opportunities available to you at Sullivan Heights. I also encourage parents to become actively involved in your child's experiences at Sullivan Heights, especially this year. We are here for you, reach out to us when you have questions.

I wish you all the best for an outstanding school year. Stay safe, be well and take good care.

All the best,

Mr. Baldasso
Principal

Opening Day – Tuesday, September 7

For all information and inquiries on school opening procedure please see the school website: www.SullivanHeights.com

All students are required to attend on opening day to confirm their registration as no-shows may be withdrawn. For opening day, students will require a pen and paper. The first day includes homeroom so that teachers can distribute timetable information, and review school information. Information will be posted on the Hub garage doors for students to find their homeroom. **All students will report directly to Homeroom.** Homeroom will be approximately one hour and will conclude with students getting their **school pictures taken by Artona Photography.**

Please refer to the schedule below for arrival times for each grade.

Tuesday, September 7, 2021	Wednesday, September 8, 2021
Grade 8 students report to your Period 2 class at 9:30 am	7:55 – 9:16 Period 1
Grade 9 students report to your Period 2 class at 10:30 am	9:21 – 10:45 Period 2
Grade 10 students report to your Period 2 class at 11:30 am	10:45 – 11:25 Lunch
Grade 11 students report to your Period 2 class at 12:30 pm	11:25 – 12:46 Period 3
Grade 12 students report to homeroom (period 2) at 1:30 pm	12:51 – 2:12 Period 4
	2:17 – 3:38 Period 5

Student Timetables:

Students should be able to view their schedules on MyEd BC. Counsellors have been working through requested course changes, but it is important to know that many courses are already full and changes will not be possible. We have some changes in our counselling team and are still working on filling one counselling position. Please be patient as they work hard to answer your emails and phone calls.

We want to welcome Ms. Hundal to our team who has taken over for Ms. Chen during her leave.

Ms. Watson (watson_m@surreyschools.ca)	Last names A – Dhaliwal
Ms. Falk (falk_k@surreyschools.ca)	Last names Dhami – Kissie
TBD (email Ms. Falk with questions)	Last names Klair – Reyno
Ms. Hundal (hundal_j@surreyschools.ca)	Last names Rich – Z

Please be sure to include your full name, grade, and student number in your email.

Criteria for course correction requests:

- Incomplete timetable (fewer than 8 courses)
- Missing a course required for graduation
- Scheduled in a course that has already been completed
- Need to retake a required course that hasn't been passed

**All other requests that do not meet the criteria above are a lower priority and may not be possible due to the over capacity of our school.

Student Drop Off/Pick Up During Construction:

Please remember the school parking lot will be congested due to the construction of the new addition.

Parking will be even more limited this year due to two new portables in our main lot.



For student safety and to avoid congestion, please drop off and pick up students in the lower parking lot. A reminder that the fire lane in front of the school is a **NO STOPPING ZONE**. **DO NOT drop off or pick up students in the main driveway or parking lot.**

We will be requiring student drivers to register their vehicles with the school office, and those students will have to park in the **lower parking lot**.

Lockers:

At Sullivan Heights, **students reserve lockers through an online system** starting August 23, two weeks before school begins. Information will be posted on the school's website and will include the link to the online locker system.

In most cases, students are not required to share lockers. However, since we have more students than we have lockers, **students in Grades 10 and 11 are expected to share with one other student.**

If you are in Grade 10 or 11 and wish to share your locker with someone you know, your chances of securing a locker together will be greater if you and the other student arrange in advance to reserve your lockers on or around the same time. Otherwise, the likelihood is that you will be sharing your locker with someone you do not know.

Please note: students are not required to reserve lockers; reserving and using a locker is entirely optional.

Questions may be directed to office or to Ms. Walsh, the vice principal responsible for lockers.

****Use of PE Lockers** – students are to use their own personal locks to lock their belongings in the PE change room and must remove the personal locks as soon as class is finished, in time for the next period of PE classes to use. Locks left on lockers longer than one period will be cut off.

Instructions for Reserving Lockers Online

1. Go to the locker administration web site for the school: <https://sullivanheights.lockerassignment.com>
 - Your user ID is your student number (refer to your go-card or your MyEd portal)
 - Your password is your birthdate entered as MMDDYYYY
 - A map of the locker zones is included in this system
2. Select an area (zone) of the school where you would like your locker to be.
3. Click on a zone and the available lockers will appear.
 - **Green** means a locker is empty.
 - Some lockers may be **orange; these lockers are for Grade 10 and 11 students, only** (who must share lockers) and indicate that one Grade 10 or 11 student has already reserved.
4. Select a locker. Once you have selected a locker you will be able to see the locker combination. You will also be able to login at any time in the future to see your assigned locker and combination.
5. Once you have selected a locker, **you cannot change** it through the online application.

Fee Payment:

A detailed list of student school fees is listed on our website under Parent and then the Student Fees tab.

Parents may use the following options to pay fees:

1st option: Pay online through School Cash Online from the convenience at home.

[Click here for online registration instructions and to pay fees](#)

The online option should be available to all students as of Tuesday, August 31, 2021.

2nd option: Call the school to make arrangements.



Sullivan Heights

Important Calendar Dates 2021-2022

September	
7	First day of School
27	Non-Instructional Day
28	Early Dismissal Day
30	Truth and Reconciliation Day – No School

October	
11	Thanksgiving – No School
21	Early Dismissal Day
22	Non-Instructional Day
25	Early Dismissal Day

November	
11	Remembrance Day – No School
12	Non-Instructional Day
17	Early Dismissal Day
29	Early Dismissal Day

December	
17	Early Dismissal Day and Last Day of Classes
20-31	Winter Break – No School

January	
3	School Re-Opens
31	Early Dismissal Day

February	
21	Family Day – No School
25	Non-Instructional Day
28	Early Dismissal Day

March	
10	Early Dismissal Day
14-18	School Closure Days
21-25	Spring Break – School Closed
28	School Re-Opens and Early Dismissal Day

April	
13	Early Dismissal Day
15	Good Friday – No School
18	Easter Monday – No School
25	Early Dismissal Day

May	
6	Non-Instructional Day
23	Victoria Day – No School
30	Non-Instructional Day
31	Early Dismissal Day

June	
24	Administrative Day/School Closed



Sullivan Heights School Fees

*School Fees and Optional Enhancements to Programs**

2021/2022

These fees may be subject to change depending on circumstances

Basic Student Fee

Student Activity Fee – Grades 8 – 9	\$25
<i>(Student fee includes: On-line Scheduler \$6; Student Activities \$7; Athletics & Intramurals \$6; Junior Program \$5; Locks & Lockers \$1; Student Go-Card)</i>	
Student Activity Fee – Grades 10 – 12	\$20
<i>(Student fee includes: On-line Scheduler \$6; Student Activities \$7; Athletics & Intramurals \$6; Locks & Lockers \$1; Student Go-Card)</i>	

Optional Enhancements and Extracurricular Activities:

Athletics	Basketball Sr. Boys	\$175
	Sr. Girls	\$125
	Jr. Boys	\$150
	Jr. Girls/Gr 8 Boys	\$100
	Gr 8 Girls	\$75
	Ball Hockey	\$100
	Volleyball Jr. & Sr.	\$75
	Gr 8	\$50
	Soccer	\$75
	Field Hockey	\$75
	Ice Hockey	\$150
	Kabaddi	\$50
	Boys/Girls Rugby	\$50
	Badminton	\$30
	Cross Country/Track/ Ultimate/Swimming	\$20
	Flag Football	\$50
	Jr. Varsity Football	\$350
	Sr. Varsity Football	\$350
Career Education		
Work Experience/Co-op	TB Test	\$40
Graduation Commencement Ceremony		\$50
Yearbook	(Earlybird)	\$50
Workbooks	Accounting	\$25
	Chemistry 11/12	\$23.50
	French 10 - 12	\$21
	Math (incl FOM 11)	\$10 - \$25
	Foundations of Math 12	\$30-45
	Spanish 9/11/12	\$25
Deposit for texts or calculators (fully refundable upon return)	Graphing calculator	\$150
Instrument Rental		\$50 - \$100
AP Fees (English) (subject to change)		\$100

*See full description of fees and enhancements on the attached appendix.

Appendix: Legislation and School Fees

Instruction is provided free of charge to all students registered in a school's education program sufficient to meet the general requirements of graduation, and it shall provide free of charge any resource material necessary to participate in that program. The School Act permits the charging of fees for certain items. In Surrey secondary schools, the following structure applies through Board Policy 9802 related to fees and any costs for students or families. Any school fees will be communicated to parents and students of each school's community on an annual basis.

Basic School Supplies

Students will need to provide their own basic supplies and equipment for their own personal use at school. This includes supplies such as paper, writing tools, calculators, notebooks, gym strip, sewing kits, and some other items needed for various electives.

Inability to pay fees

The district's hardship policy is an important part of our fees. No student will be denied the ability to participate in any part of the school's educational programs as a result of an inability to pay. Every school must develop a process whereby fees may be waived because of financial hardship. The process must incorporate the principles of fairness, confidentiality, and sensitivity, while maintaining family respect and dignity. All letters to parents requesting payment of a fee will include a statement that explains the school district's fee waiver policy and the protection of privacy.

Student Activity Fee

This fee is charged to all students and is in the range of \$20-25 per student. Each school will communicate to parents and students the breakdown of where the funds from activity fees are directed. Typical activities supported by these fees are:

- Student Go Cards
- Student Council Events
- On-line Scheduler
- Athletics
- Locks
- Junior Program (Grades 8 & 9)

Athletics

Participation in athletics and organized sports is an important part of a school's culture. Each secondary school is unique in the sports offered and the levels at which they participate. Students can expect a cost for participation which is dependent on the level of the sport, the number of games or tournaments played, the travel involved as well as other factors including fees for referees which are paid by the school. A significant portion of the costs associated with athletics go to the provincial bodies that organize these events. Every attempt is made to keep costs to a minimum and it is normal practice to have parents pay in a lump sum at the beginning of any one sport season, so parents understand the true costs involved for full participation. No school shall generate an ongoing surplus as the result of collection of fees for athletic programs and organized extracurricular sports.

Certification

Some programs include a component that offers an external certificate recognizing unique qualifications. Examples are St. John's First Aid, Food Safe, Superhost, and Worldhost. These certificates help prepare students for employment and schools charge a fee to recover the cost of certification. The cost to the student will match the cost to the school for the certificate.

Examinations

Some programs offer external examinations where students can obtain credit for post-secondary institutions as a result of successfully completing the exam. International Baccalaureate and Advanced Placement are examples. Where students take these exams, a fee is charged to recover the cost of the examination and the fee shall be less than or equal to the actual cost of the exam.

Field trips

Students may be charged fees for expenses such as transportation, accommodation, meals, entrance fees and equipment rentals for optional field trips, or other extracurricular outings or events. Students will not be charged fees for any field studies/field trips where attendance is mandatory as part of a course or program.

Graduation Ceremonies

The graduation ceremony is an important tradition that represents the end of a student's school experience. Costs do apply as these extracurricular events are hosted in a variety of venues across the district and different traditions and formats require different levels of student costs. No student will be denied the ability to participate in a graduation ceremony due to an inability to pay the cost. Every effort is made to keep costs to a minimum and no school will compile an ongoing surplus as a result of monies collected to host a graduation ceremony.

Materials consumed in a course

In courses that consume materials (e.g. art, cooking, woodworking, metalwork, science) schools can only charge for materials or goods that are surplus to what would be necessary for the student to meet the expected outcomes in a course. If a student is going beyond the basic requirements of a course and creating projects for personal use (e.g. creating a table of mahogany rather than plywood), then the student may bring their own materials from home or the cost for the materials for these enhanced projects may be recovered through a fee.

Musical Instruments

A board may charge a fee for the rental of a musical instrument for the student's personal use, or the student may provide their own instrument when he/she is part of a fine arts class or a course with a musical component.

Students in Apprenticeship Programs

Where students participate in a trades program that results in certification or is part of an Industry Training Authority apprenticeship, fees may be charged for the rental of tools, equipment and materials necessary for participation in the program or the Board may require the student to purchase his or her own tools, equipment and materials required for the program.

Textbook or Calculator Deposits

In accordance with the School Act, the Board may require deposits for educational resource materials, such as textbooks, novels and other resource materials. The Board will refund all of the deposit to the student upon return of the educational resource materials in good condition. Students will be advised of terms of the deposit at the time the deposit is required. Waiver procedures must be in place for all deposits.

Uniforms

Students sometimes need special clothing (uniforms for band or for cafeteria) to participate in an educational program. These clothes are not a requirement to participate in a program but are logical savings for parents where clothes could be soiled or damaged in shops or the cafeteria. If the clothes (e.g. band or choir uniforms) are owned by the school, a fully refundable deposit may be required to ensure the return in good condition.

Workbooks

Workbooks are optional enhancements to educational programs. These workbooks are designed for a student's personal use as they will write in the books during the course of instruction. Where a workbook is regularly used as part of a course and a student does not wish to purchase their own workbook, one will be provided, and students will not be permitted to write in the workbook.

Where there is an optional fee for a workbook, that fee will match as close as reasonably possible to the exact cost of the workbook to the school. No school will accumulate an ongoing surplus as a result of workbook fees.

Yearbooks

Yearbooks are common in schools and are optional. The cost for a yearbook for a school shall be directly related to the development and publishing costs of the yearbook and no school shall generate an ongoing surplus as the result of the fees charged to students who wish to buy a yearbook.



Sullivan Heights MyEd Login Tips

To successfully login in to your MyEd BC Portal, here is how you get started:

It is recommended that you do not setup your account for the first time using a mobile device.
Login on to a home computer.



Please use the following to login: <https://www.myeducation.gov.bc.ca/aspen/logon.do>

Your Login ID:

Students – this is your student number.

Parents this is the email you provided to the school.

Login Tips:

The Temporary Password: DO NOT copy/paste the password – the copy process sometimes adds a space. It MUST be entered exactly. It is case sensitive.

Criteria to reset a new Password must be followed:

- 8 minimum, 14 maximum characters
- 1 capital letter, 1 lowercase letter
- 1 number
- 1 special symbol or character: # or \$ or ! or @
- Your password cannot contain, first name, middle name, last name, date of birth, personal id or sequential letters or numbers
- Samples of acceptable password: Jan2017\$/Snow999!/Welcome1\$

MyEducation BC Prod 2

Login ID

Password

[I forgot my password](#)

Write your password down and keep it in a secure area for future reference!

If You Forget Your Password:

1. Enter your Login ID
 - Students – this is your student number.
 - Parents this is the email you provided to MyEd.
2. Click on “I forgot my password”
3. MyEd will email you a new temporary password.

Passwords are good for 90 days, at which time after a successful login you will be required to create a new password immediately.

Ten unsuccessful login attempts will disable your account and if this happens you will have to wait for it to be re-enabled. You will have to call the school office to request that your account be re-activated.

This may take a few days or longer.

Need a password reset? Did not get an email with My Ed logon information? Please contact the school office at sullivanheights@surreyschools.ca or 604-543-8749.