

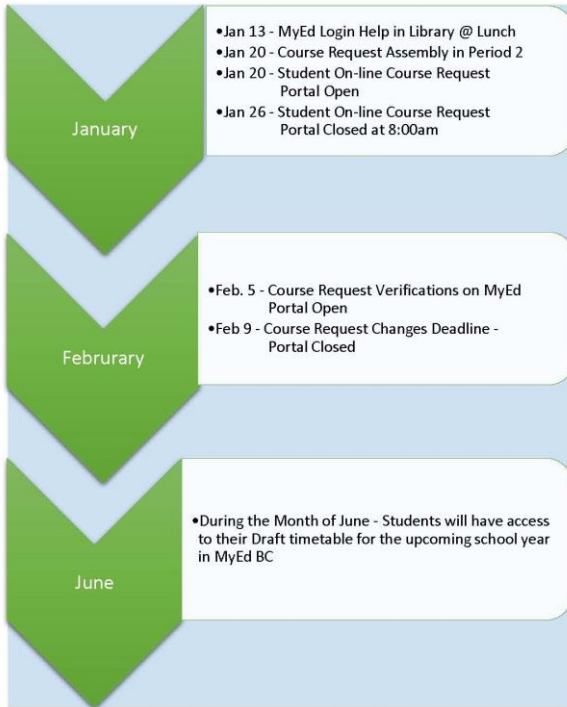


PROCESS TIMELINE

Grade 9 going into Grade 10

2021-2022

How does the Course Request Process work for Grade 9's going into Grade 10?



January:

A Course Request Assembly is hosted by our counsellors. Students can ask:

- Required courses for next year
- Elective courses for next year
- How choices impact future years

February:

Course Request Verifications:

- Students and parents must check their MyEd Portal under Schedule - then Requests to verify that the courses the student requested are posted.

Course Request Corrections Due:

- If the course requests are not accurate, students are to make those changes online through their MyEd Portal before the portal closes.

June:

Draft Timetable:

- Students will have access to their Draft Timetable on MyEd indicating courses that they have been assigned for next year.

Timetable Corrections Due:

- If there are errors on their draft timetable, students must make the corrections through the Course Correction Request through their MyEd Portal.

Counselor review:

- Counsellors review each student's draft timetable for any missing/incomplete requirements.