



# Port Kells Elementary Parent Advisory Council

## MINUTES FROM PKE PAC MEETING – October 7th, 2016

**Location:** Port Kells Elementary School, Library  
**Attendees:** Terri McLean, Leanne Harvey, Wayne Morin, Shauneen McLean, Megan Fox, Melanie Cline, Rachel LaRose & Kari-Ann Cromb

Agenda Item	Details	Action
1. Approval of minutes	<ul style="list-style-type: none"> <li>• Minutes from June 2016 and September 2016, were approved. Shauneen McLean motioned to adopt the June 2016 minutes, it was seconded and carried. Kari-Ann Cromb motioned to adopt the September 2016 minutes, it was seconded and carried.</li> </ul>	None
2. Principal's Report	<ul style="list-style-type: none"> <li>• Upcoming Dates for <b>October</b>:</li> <li>• 10<sup>th</sup> – Thanksgiving</li> <li>• 13<sup>th</sup> – Early dismissal for student-led conferences</li> <li>• 20<sup>th</sup> – BC Shake-out Day (Earthquake Preparedness).</li> <li>• 21<sup>st</sup> Non-Instructional Day</li> <li>• 24<sup>th</sup> – Pumpkin Patch</li> <li>• 25<sup>th</sup> – Individual Photo Day</li> <li>• 31<sup>st</sup>- Hallowe'en</li> <li>• <b>November</b>:</li> <li>• 4<sup>th</sup> – Non-Instructional Day</li> <li>• 9<sup>th</sup> – Remembrance Day Assembly</li> <li>• 10, 11 – No School</li> <li>• 24<sup>th</sup> – Ice Skating</li> <li>• Friendly reminder about keeping sick kids at home.</li> </ul>	
3. Treasurer's Report	<ul style="list-style-type: none"> <li>• BC Gaming Branch Grant approved! \$2040 now added to the Gaming Account.</li> <li>• The 2016/2017 Budget was approved. Kari-Ann moved to accept the 2016/2017 budget, it was seconded and carried.</li> </ul>	None



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4. Chair's Report	<ul style="list-style-type: none"> <li>• Nothing to report at this time.</li> </ul>	None
5. Old Business	<p>a) Sign Board – we are looking for someone to repair it.</p> <p>b) Survey – 8 people responded. Quite positive responses. A common suggestion was regarding treat day to be revised with less dates and more healthy options offered.</p> <p>c) Calendar Dates:</p> <ul style="list-style-type: none"> <li>• Treat Days – Oct. 7<sup>th</sup> &amp; Dec. 9<sup>th</sup></li> <li>• Hot Lunch – Oct 31<sup>st</sup> (Pizza and juice box combo) &amp; November 17<sup>th</sup></li> <li>• Movie Night – November 18<sup>th</sup></li> </ul>	None
6. New Business	<ul style="list-style-type: none"> <li>• Lice Check – proposed for October 11<sup>th</sup></li> <li>• Treat Day vs Bake Sale – it was agreed to table this until the new year in order to review the financial implications and the success of the Fall treat day implementation.</li> </ul>	Review Treat Day vs. Bake Sale in the New Year.
	<p>Meeting adjourned at 9:35am. <b>The next PAC Meeting will be THURSDAY November 3<sup>rd</sup></b> (due to the Non-Instructional Day occurring on November 4<sup>th</sup>).</p>	