



Port Kells Elementary Parent Advisory Council

MINUTES FROM PKE PAC MEETING – May 8, 2017

Location: Port Kells Elementary School, Library

Attendees: Leanne Harvey, Wayne Morin, Megan Fox, Kari-Ann Cromb, Shauneen McLean

Agenda Item	Details	Action
1. Approval of minutes and call for agenda items	<ul style="list-style-type: none"> • a) Minutes from April 2017 were approved. Shauneen McLean motioned to adopt the April 2017 minutes, it was seconded by Kari-Ann Cromb and carried. • b) call for Agenda Items - None 	None
2. Chair's Report	<ul style="list-style-type: none"> • Nominations for a new Chair need to come in for next month, please. 	None
3. Principal's Report	<ul style="list-style-type: none"> • Upcoming Dates for May: <ul style="list-style-type: none"> 29th Non-Instructional Day 30th District Wide Track Meet • June <ul style="list-style-type: none"> 6th Parent Tea – 1 pm 9th Sports Day 16th School- Wide Field Trip • Every single light is being replaced in the School. The fluorescent lights are being changed to LED. • Photos happening today. • Field Trips: library visits, zoo for younger classes, and Science World for the older kids. Part of the money is from the PAC. • The election is happening tomorrow. • The Salish Secondary Transition meeting happened: traffic calming and lane widening in discussion, lights are being requested at 182nd, 184th and 72nd. New Principal has been assigned – Sheila Hammond – she starts at August 1st 2017. 	



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	<ul style="list-style-type: none"> • Staffing entitlements: Round 1 of new teacher for our new division has happened. • The wish list: The teachers have submitted a list of items they would like the PAC to help buy for the school. A decision to be made when everyone is gathered. • The balance of the PAC field trip money (out of our general account) - \$125 has been received per class. The other \$125 per class needs to be issued, please. 	Rachel to issue a cheque to the school for the total amount.
4. Treasurer's Report	<ul style="list-style-type: none"> • Unfortunately no Treasurer's Report this month. • Leanne Harvey motioned to reimburse Teri McLean for the pancake breakfast for the expenses in the amount of \$146.29, Shauneen Mclean first, and Kari-Ann Cromb seconded and it was carried. 	
5. Old Business	<ul style="list-style-type: none"> • Teri to look for a new oven rack for our new oven, to help us and we will reimburse. 	
6. New Business	<ul style="list-style-type: none"> • Teacher Appreciation – Memphis BBQ + salads • Family Fun Night – still need volunteers • Maybe take some pictures of the event to help promote next time. • Could we have a guessing jar this year? Yes. • Notice to go home for volunteers NEEDED (use the FB post as an example), at least 5 volunteers. Put your name and phone number on the notice to reply to us. \$5 punch card? • Kari – Ann Cromb made a motion to not exceed \$100 on further FFN prizes, Shauneen McLean seconded and it was carried. 	Leanne to organize. Megan to write.



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7. Future Business	<ul style="list-style-type: none">• The suggestion is to move Hot lunch to 25th May due to the zoo conflict on the 26th. Maybe something different this time, like sushi. Treat day for May 19th - suggestion of frozen yogurt for treat day considered.• PAC usually does treats for Sports Day, we will be doing that again. Goldfish crackers, cheese strings, yogurt tubes and oranges.	
8. Adjournment	Meeting adjourned at 10:25 AM. The next PAC Meeting will be Friday, June 2nd at 9:00 am.	