



Port Kells Elementary Parent Advisory Council

MINUTES FROM PKE PAC MEETING – February 3, 2017

Location: Port Kells Elementary School, Library
Attendees: Leanne Harvey, Jessica Wheeler, Shauneen McLean, Wayne Morin, Megan Fox, Rachel LaRose, Kari-Ann Cromb, Bridget Hamlin, Jacquie Shoemay and Melanie Kline

Agenda Item	Details	Action
1. Approval of minutes	<ul style="list-style-type: none"> Minutes from January 2017 were approved. Shauneen McLean motioned to adopt the January 2017 minutes, it was seconded and carried. 	None
2. Principal's Report	<ul style="list-style-type: none"> Upcoming Dates for February: <ul style="list-style-type: none"> 13th No School – Family Day 14th Valentine's Day 17th Non-Instructional Day 22nd Pink Shirt Day (Assembly at 9am) 24th Hot Lunch 27th Find Your Spark Presentation 28th Meeting at Clayton Heights for parents of those in Grade 7. March <ul style="list-style-type: none"> 1st Ready, Set, Learn 3rd Communicating Student Learning (formerly known as Report Cards) There are 3 more Salish Secondary Transition meetings left. There are still many wrinkles to iron out with the transition. Next Salish Secondary Transition Meeting on February 28th. Feb 27th - is the last day of <i>Finding Your Spark</i>, there will be a presentation of all activities at that time. All are welcome to attend. Feb 20th – A Meeting will be held at the 	Terri M. and Mr. Morin to attend Salish Secondary Transition Meeting.



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	<p>District Education Centre. With a variety of topics to be covered: Aboriginal learners, need for new school, understanding the budget and curriculum, formative assessment and communication learning, schools as hubs of community.</p> <ul style="list-style-type: none"> • Movie Night agreed to be April 7th. 	
3. Chair's Report	<ul style="list-style-type: none"> • Discussion regarding upcoming PAC positions available. The available positions to be confirmed shortly. • Leanne provided some feedback on the Port Kells Community Association and how they would be keen for the PAC members and all members of the school community to engage with the PK Community Association. 	
4. Treasurer's Report	<ul style="list-style-type: none"> • Balance of the Gaming Account is: \$2,214.49 and the balance of the O/S Account is: \$10,585.49 • Jessica Wheeler made a motion to accept outstanding receipts for Shauneen McLean (\$233.97), Terri McLean (\$146.29) and Jessica Wheeler (\$20.67), seconded and accepted. • Extra deposits from Christmas raffle for \$1484 to add to the gaming account. This now makes the account at \$3698.49 	
5. Old Business	<ul style="list-style-type: none"> • a) Kids have been sized and we have ordered extra sizes for new students and staff for next year. The total came to \$1078.98 (\$400 less than what we anticipated). The money will come out of the Gaming Account and T-shirts will arrive on February 20th. 	
6. New Business	<ul style="list-style-type: none"> • a) Stove issues for the last hot lunch, there were difficulties with boiling and heating. There were some lessons learned and we are moving forward by incorporating those lessons for future hot lunches. • As a result of the stove being unworkable, a discussion occurred about the purchase of a 	



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	<p>new stove. It was agreed that Leanne and Shauneen will do some research on best prices to present at our March meeting.</p> <ul style="list-style-type: none"> • We do need volunteers to be runners for handing out the Hot Lunches to each class. • Feb. 24th is the next hot lunch. • Treat Day will be March 10th. • b) To accommodate those parents who can't make PAC meetings in the day, we agreed to try to a meeting in the evening to see if it works. If it does, then we would consider alternating evening/daytime PAC meetings. Next meeting will be March 7th at 6:30pm. 	<p>Leanne and Shauneen to research stove prices for March meeting.</p>
<p>7. Future Business</p>	<ul style="list-style-type: none"> • a) Family Fun Night – May 18th. Kari-Ann to lead this fundraiser. Try and get leads for stuff to be donated. • It was agreed to repeat the Mother's Day basket fundraiser. • b) We will require a new drum set for the school as the donated one, is leaving with a student that will be graduating. A new drum kit will need to be purchased for September 2017. 	
<p>7. Adjournment</p>	<p>Meeting adjourned at 10:15 am. The next PAC Meeting will be TUESDAY March 7th.</p>	