



# Port Kells Elementary Parent Advisory Council

## MINUTES FROM PKE PAC MEETING – December 2, 2016

**Location:** Port Kells Elementary School, Library  
**Attendees:** Leanne Harvey, Jessica Schulties, Shauneen McLean, Wayne Morin, Megan Fox, Melanie Cline, Rachel LaRose & Kari-Ann Cromb

Agenda Item	Details	Action
1. Approval of minutes	<ul style="list-style-type: none"> <li>Minutes from November 2016 were approved. Shauneen McLean motioned to adopt the November 2016 minutes, it was seconded and carried.</li> </ul>	None
2. Principal's Report	<ul style="list-style-type: none"> <li>Upcoming Dates for <b>December</b>:               <ul style="list-style-type: none"> <li>6th Christmas store</li> <li>8th Jingle Bell run and cone forest</li> <li>9th Photos with Santa and Treat Day</li> <li>14th Winter Concert – afternoon at 1pm and evening at 7pm</li> <li>15th Candy Cane grams delivered – orders ahead</li> <li>16th Last day before break</li> </ul> </li> <li>Weather – a reminder about dressing appropriately.</li> <li>Thank you to all those that helped with the skating field trip. Our next trip will be January 19<sup>th</sup>.</li> <li>Kari-Ann Cromb motioned to approve the costs of rental for the school bus for the next skating trip on January 19<sup>th</sup> not to exceed \$220, seconded and approved.</li> <li>A discussion occurred regarding the EA shortages.</li> <li>A discussion occurred regarding the new curriculum.</li> <li>Port Kells Elementary is to feed into the Salish Secondary School as of September 2018. A transition committee is being formed.</li> </ul>	Approval for funding the school bus rental.



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3. Treasurer's Report	<ul style="list-style-type: none"> <li>• The report was emailed in and the highlights were: The balance in savings is \$10,804.04, but with outstanding deposits totalling \$299.85 we should be at \$11,103.89</li> <li>• Total Gaming Account is: \$2214.45 after the BC Gaming Branch Deposit.</li> <li>• Our banking is currently with HSBC and is now charging for the accounts. As a result, we will be moving to TD.</li> <li>• Terri has applied for the license for us to sell the raffle tickets at the Christmas concert.</li> </ul>	
4. Old Business	<ul style="list-style-type: none"> <li>• The Remembrance Day Parade – thank you to the families that came out.</li> <li>• One of the parents from the school has kindly donated his time and skills to fix the sign board.</li> </ul>	
5. Current Business	<ul style="list-style-type: none"> <li>• Treat day – December 9<sup>th</sup> at the first recess. Jessica and Shauneen to co-ordinate.</li> <li>• Lots of wonderful donated prizes to the Christmas baskets. Leanne and Kari-Ann to discuss further.</li> <li>• Pancake mix was donated to the Pancake breakfast, Shauneen has bought the syrup and we have a parent to help with cooking the pancakes and sausages. We are ready to go!</li> </ul>	Jessica and Shauneen Leanne and Kari-Ann
6. Future Business	<ul style="list-style-type: none"> <li>• Members of PAC that can get to the Santa pictures on the 9<sup>th</sup>, should come along to get a picture taken.</li> <li>• Pink Shirt Day – let's consider a promotion around this topic for our January meeting.</li> </ul>	
7. Adjournment	Meeting adjourned at 10:07 am. <b>The next PAC Meeting will be FRIDAY January 6th.</b>	