



Port Kells Elementary Parent Advisory Council

MINUTES FROM PKE PAC MEETING – April 7, 2017

Location: Port Kells Elementary School, Library

Attendees: Leanne Harvey, Wayne Morin, Megan Fox, Kari-Ann Cromb, Jessica Wheeler, Jacquie Shoemay and Melanie Cline

Agenda Item	Details	Action
1. Approval of minutes and call for agenda items	<ul style="list-style-type: none"> • a) Minutes from March 2017 were approved. Rachel LaRose motioned to adopt the March 2017 minutes, it was seconded by Kari-Ann Cromb and carried. • b) call for Agenda Items - None 	None
2. Chair’s Report	<ul style="list-style-type: none"> • a) Nothing to report 	None
3. Principal’s Report	<ul style="list-style-type: none"> • Upcoming Dates for April: <ul style="list-style-type: none"> 13th Jump Rope for Heart 21st Treat Day reschedule 14th Good Friday 18th Easter Monday 28th Hot lunch May <ul style="list-style-type: none"> 5th Non-Instructional Day 8th Pac Meeting at 8:45 am 22nd Victoria Day 29th Non-Instructional Day 30th District Wide Track Meet June (magnet is wrong for some dates) <ul style="list-style-type: none"> 9th Sports Day 16th School- Wide Field Trip <ul style="list-style-type: none"> • The lottery for the District Elementary Track Meet concession is up. PAC agreed we don’t have the manpower for this. • On the School District Website - next year’s and the following year’s calendar is up 	



Port Kells Elementary Parent Advisory Council

Agenda Item	Details	Action
	<ul style="list-style-type: none"> • Looking ahead to next year: Projections have come in. We will be adding an additional division due to reduced class size rules. • Reversal of lunch process is going well. 	
4. Treasurer's Report	<ul style="list-style-type: none"> • Balance of the Gaming Account is: \$1135.51 and the balance of the O/S Account is: \$10, 102.66 we will be adding treat day money and movie night money. • Leanne Harvey motioned to reimburse Shauneen McLean for hot lunch and kitchen supplies in the amount of \$216.18, Kari-Ann Cromb seconded and it was carried. 	
5. Old Business	<ul style="list-style-type: none"> • Notices for the Mother's Day Hanging Basket are ready. Terri McLean to be in charge of this fundraiser. 	Terri McLean to organize.
6. New Business	<ul style="list-style-type: none"> • Family Fun Night – signage to go up for this by the 1st • Volunteers for concession needed. • Mr. Morin to organize the high school volunteers. • Bouncy Castle again and cotton candy. • Ideas for a new games – potato sack races, three legged races, egg and spoon race, balloon darts, basketball shoots, milk bottles in a frame. • Kari-Ann wants to get signage in place early. • Let's ask the PK Community Association to put our event up on the sign. Perhaps they could put a booth up at the event, for information. 	
7. Future Business	<ul style="list-style-type: none"> • Last weeks of school – Teachers Appreciation lunch –June 26th 	



Port Kells Elementary Parent Advisory Council

Agenda Item	Details	Action
8. Adjournment	Meeting adjourned at 9:35 AM. The next PAC Meeting will be Monday, May 8th at 8:45 am.	