



Port Kells Elementary

"Home of the Panthers"

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Principal:
Mrs. Tess Souder

November 2013

To Whom It May Concern:

Port Kells Elementary will be holding its annual "Breakfast With Santa" on Friday, December 20. Our school, represented by PAC President. Iara Hall and members of our PAC, would be grateful if your company would be willing to donate or allow a discount on items for the children's breakfast.

Thank you in advance for your consideration of this request.

Yours truly,

*Mrs. Tess Souder,
Principal*