

FORGOT YOUR MYED PASSWORD?

STEP 1



DO NOT USE YOUR CELL PHONE!



USE A COMPUTER!

STEP 2

1. GO TO MYED BC
2. LOGIN ID – YOUR STUDENT NUMBER
3. CLICK “I FORGOT MY PASSWORD”.
4. MYED WILL EMAIL YOU A NEW TEMPORARY PASSWORD

STEP 3

1. LOGIN TO THE EMAIL THAT YOU REGISTERED YOUR MYED ACCOUNT WITH
2. YOU WILL SEE AN EMAIL FROM "SYS ADMIN"
3. THIS EMAIL WILL HAVE YOUR TEMPORARY PASSWORD. DO NOT CUT AND PASTE.

STEP 4

1. GO TO MYED BC
2. YOUR LOGIN ID IS YOUR STUDENT NUMBER
3. TYPE IN YOUR NEW TEMPORARY PASSWORD **SLOWLY!**

STEP 5

1. MYED WILL ASK YOU TO CHOOSE A NEW PASSWORD
2. **READ EXACTLY HOW MYED WANTS YOU TO PUT IN YOUR NEW PASSWORD!**
3. **SLOWLY TYPE IN YOUR NEW PASSWORD!**
4. WRITE YOUR NEW PASSWORD DOWN & KEEP IN A SAFE PLACE!
5. WE STRONGLY SUGGEST THAT YOU USE YOUR MOTHER'S NAME, #, AND 111.
6. THIS PASSWORD IS ONLY GOOD FOR 90 DAYS. NEXT TIME USE YOUR MOTHER'S NAME, # AND 222

Criteria to reset a new Password must be followed:

- 8 minimum, 14 maximum characters
- 1 capital letter, 1 lowercase letter
- 1 number
- 1 special symbol or character: # or \$ or ! or @
- Your password cannot contain, first name, middle name, last name, date of birth, personal id or sequential letters or numbers
- Samples of acceptable password:
Mother#111, Father\$22