

MyED BC Portal – Getting Started: A Quick Reference Guide

Login using a computer or laptop. **Do not set up your account for the first time using a mobile device. (phone, tablet or Ipad)**

Login address: <https://www.myeducation.gov.bc.ca/aspden/logon.do>

Your Login ID:

Students: Your student number

Parents: The email address provided to the school

Login Tips:

Do NOT copy/paste the temporary password. The copy process sometimes adds a space. It must be entered exactly. The password is case sensitive.

Password criteria:

- 8-14 characters
- Minimum 1 uppercase letter, minimum 1 lowercase letter
- Minimum 1 number
- Minimum 1 special symbol or character: # or \$ or ! or @
- Your password cannot contain: first name, middle name, last name, date of birth, personal id or sequential letters or numbers
- Sample of acceptable passwords: Jan2017\$
 Snow999!
 Welcome1\$



Write your password down and keep it in a secure area for future reference.

If You Forget Your Password (If you have answered the security question in your name):

- ⇒top right corner
- ⇒preferences
- ⇒security

1. Enter your Login ID
 - Students: Your student number
 - Parents: The email address you provided to the school
2. Click on “I forgot my password”
3. MyEd BC will email you a new temporary password.

Passwords are valid for 90 days. After 90 days, you will be prompted to create a new password immediately.

Ten unsuccessful login attempts will disable your account. If this happens you will have to wait for it to be re-enabled. Call the school office to request that your account be reactivated.

Need a password reset? Did you receive an email with MyEd BC login information? Please contact the school office at fleetwoodpark@surreyschools.ca or 604-597-2301.