



Monday, March 30, 2020

Clayton Heights Families,

We hope that you are all healthy and safe enjoying the last few days of Spring Break. We are sending our best wishes to you and your families from the 'remote' office. We hope you are all well and rested, and that you are doing what is most important to stay safe, by staying home. Your health and well-being are the priority.

On Monday March 30th, our school will be working in a way that has never been done before, but rest assured, we are all working to make this happen. The office staff and Administrators have been focusing on getting everything prepared to support our staff and students to ensure there is a continuity of learning. I know that our teachers and support staff are gearing up for a new way of learning for their students.

One of the greatest changes is that there will be no physical access to the building for students or parents. The staff will all be working from home, and connecting with their classes through email, Office 365 (TEAMS), Edmodo, MyBluePrint and many other platforms that many of us are using for the first time. Administrators will also be working from home with only one administrator present at the school.

Week One Goal: Connecting to our community, Communicating first steps

Our primary first week goal is opening the lines of communication, and ensuring that everyone is connected. You can anticipate you will be contacted through email or by phone at least once by someone from the school before the end of the week. We ask that all students make sure their Surrey Schools email account is active. Students may need to reset the password. If you do not know how to do this, please contact the school or email your alpha administrator on Friday, April 3rd to establish a connection.

Mr. Johnston (Principal) johnston_james@surreyschools.ca
Mr. Sweeney (A – K): sweeney_m@surreyschools.ca
Ms. Moennick (L-Z): moennick_c@surreyschools.ca

In this first week, our staff will be working to gather resources, learn new skills, connect with colleagues, consider communication tools, establish communication schedules, and determine how their classes will move forward. We are mindful that we do not want to overwhelm anyone with this new way of working. It is going to take some adjustment, and there will be frustration and unforeseen challenges. We will work together to resolve any issue that comes our way and look for alternatives when a solution must be found.

We suggest that you take this time at home to establish a 'school' routine that mimics the school day. Make sure your student(s) wakes up prior to the regular school start time; create a distraction free workspace if this is possible, gather the tools you might need, consider how you are going to share the resources you have available to you to do this work, get them doing something active from 8:10 – 8:30. From everything we have read, the establishment of routine and structure makes working from home more manageable and less stressful.

Please access all of the information that is available to you from the District and from the Ministry of Education. We will be sending information from the school regularly with updates through our established communication channels: Twitter (@chslearn), ClaytonRiders App, and our website (<https://www.surreyschools.ca/schools/clyhts>) All of the staff email addresses are posted on our website, and are current.

We know that there are many more things to consider and so many more questions to be answered. As we move forward in the weeks to come, we will start to communicate to you on how assessment might work, what you might expect in regards to reporting, considerations for activities and events that may need to be postponed or cancelled, etc. Please be patient as we work through each week at a time, adjusting to the changes in our world and community.

Watch for more information to come from the school early next week as we begin to make the shift to learning from home.

With all of our best wishes for you and your family as we move through this together,

James Johnston – Principal

Catherine Moennick – Vice Principal

Mike Sweeney – Vice Principal