

POLICY #7620
CONTINUING EDUCATION NON-ACADEMIC INSTRUCTORS
SALARIES AND BENEFITS

1. DEFINITIONS OF STAFF CATEGORY

1.1. The Continuing Education Non-Academic Instructors are defined as those personnel who instruct courses offered by the district's Continuing Education Department which are non-academic and outside of academic courses as defined by the STA Collective Agreement. Continuing Education Non-Academic Instructors are employed on a course-specific basis.

2. PHILOSOPHY REGARDING REMUNERATION

2.1. Continuing Education Non-Academic operations, as a whole are to provide a positive financial return to the school district after recovering operational costs associated with delivery of the non-academic program.

2.2. Compensation rates and terms for non-academic instructors must be established in such a manner as to provide a positive financial return on the non-academic program.

3. AUTHORITY TO EMPLOY AND PAY

3.1. Administration is authorized to hire, establish pay rates for and pay Continuing Education Non-Academic Instructors, subject to doing so in a manner which satisfies the preceding philosophy regarding remuneration.

Revised: 2017-09-20

Approved: 1995-05-25

X-Ref: [Policy #4104](#)

[Policy #4202](#)