

**POLICY #5360**  
**COMPUTERS, FURNITURE, EQUIPMENT, SUPPLIES & VEHICLES**  
**STORAGE – SCHOOL & DISTRICT SITES**

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The Surrey Board of Education believes district personnel must implement programs to minimize the quantity of computers, furniture, equipment, supplies and vehicles stored on school and district sites while recognizing the costs of such materials if later required for use, as well as, the risk of loss due to theft or incidents of fire and/or vandalism if kept on-site.

To achieve the board's objective, the secretary-treasurer will implement appropriate programs to provide optimal use of its computers, furniture, equipment, supplies and vehicles, while providing protection of its assets and resources within available funding.

*Revised: 2002-05-30*

*Approved: 2000-10-12*