

POLICY #4104

DISTRICT GENERATED REVENUE

1. DEFINITION

- 1.1. School District No. 36 (Surrey) generated revenue is generally defined as all sources of revenue other than the Ministry provided district block of funds.
- 1.2. The Surrey Board of Education classifies district generated revenue into categories as to how the source of revenue is generally to be managed.

2. INTENT

- 2.1. The board intends that the board and staff consider opportunities to maximize district generated revenue, subject to board policy, where it is in the best interest of education and students.

3. BOARD ESTABLISHED SERVICES RATES

- 3.1. The board, by policy or contract, establishes fee rates for:
 - Bus passes by [Policy #5400 – Student Transportation](#).
 - Offshore tuition fees by [Policy #9325 – Registration of International Students](#).
 - Community Use of Facilities by [Policy #10400 – Community Use of Facilities & Grounds Outside of School Hours](#).
 - Leave rates for STA, BCTF and individual STA members, by contract with Surrey Teachers' Association.
 - Leave rates for SPVPA Professional Development Fund, by agreement with the Surrey Principals and Vice Principals Association.

4. BOARD DIRECTION TO ADMINISTRATION

- 4.1. The board expects management to utilize its best efforts subject to guidelines defined in policy to maximize the revenue from investments ([Policy #4105 – Investment of Funds](#)) and asset rental and disposal ([Policies #5310 – Surplus Furniture & Equipment](#), [#5401 – Use of Board-](#)

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Owned Buses, #6512 – Management of Unused Properties, #6513 – Long Term Use and Lease of Active School Buildings and Sites, #6700 – Management of Portable Classrooms, #6802 – Alternate Use of Surplus School Space, #10405 – Community Use of School Board Equipment and #10410 – District Theatres - Operation and Use).

5. POSITIVE FINANCIAL RETURN

5.1. Where the school district offers courses for tuition, management is expected to establish tuition fees at rates which will provide a positive financial return to the school district after recovering operating costs associated with the program.

6. COST RECOVERIES

6.1. Where school district staff are seconded to other organizations or in situations where the board provides staff paid leave and hires substitute staff to perform the duties of the staff on leave, management is directed to recover the full direct staff costs incurred, subject to the provisions of collective agreements.

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