

Parent on a Study Permit

Is My Child Eligible for Funding?

- You are lawfully admitted to Canada for temporary residence and authorised to study for a period of one year or more and **all** of the following conditions apply:
 - The biological parent is enrolled in an English as a Second Language (ESL) program of up to a year in duration at an institution that has an Education Quality Assurance (EQA) designation. The ESL adult student will be deemed resident for up to one year only. Beyond one year, children of an ESL student will be considered international students and districts may charge international student fees.
 - The biological parent has been accepted to a degree or diploma programme at a public post-secondary institution in British Columbia, or a degree program at a private post-secondary institution.
 - The acceptance to the degree or diploma program is contingent upon the completion of an ESL program.
- You and your child have arrived in BC and are residing in Surrey or White Rock
- You submit all of the required documents

Required Documents

1. Ministry Funded **Application Form** (one per child)
2. **Original Birth Certificate** **OR** **Household Registry** with certified English [translation](#)
3. **Child's passport photo page**
4. **Child's Canadian entry stamp**
5. **One** of the child's following:
 - Electronic Travel Authorization (ETA)
 - study permit
 - visitor record
 - visitor visa
6. **Biological parent(s) passport photo**
7. **Biological parent(s) Canadian entry stamp**
8. **Biological parent(s) work permit** that is valid for a period of one year or more

9. **Proof of address** in the name of the biological parent:
 - [Rental Agreement](#) (all 6 pages) or mortgage documents (all pages) **OR**, a utility (cable, electricity or gas only) bill
10. **Biological parent(s) recent confirmation of enrollment letter** from institutions registers office. Must show institutions name, program week, **and** current semester term.
11. **Receipt** (proof of payment) for tuition for current semester

Application Process

1. Fill out Ministry Funded Application Form
2. Scan and **send all documents in one email** to ministryfunded@surreyschools.ca.
3. You will receive an automatic email reply and this is confirmation we have received your application
4. Your application will be reviewed and if you are missing any documents, you will be sent a list of what is still required via email.
5. Upon approval of the application, you will be sent instructions about how to register at a school and the date and time of your child's English assessment test.

Application Tips

- Submit an application **for each child**
- For language assistance, please contact the [Surrey Schools Welcome Centre](#) at 604.543.3060
- All documents must be sent in JPEG or PDF files only. Small or unclear images cannot be accepted.

Questions?

Ministry of Education Funded Students

International Education Department



14033 92nd Avenue Surrey, BC V3V 0B7 Canada

T: 604 505 6169 | F: 604 505 6160 | E: ministryfunded@surreyschools.ca