

PRE-REQUISITES

- Successful completion of high school graduation requirements, but currently registered and attending a public school in Surrey
- English 12 with C+ or better; excellent written communication skills
- Strong math skills – recommended Foundations or Pre-Calculus Math
- Excellent attendance and punctuality
- Standard First Aid with CPR Level C-AED & Police Information Check must be completed prior to official acceptance

APPLICATION PROCEDURE

- Have a discussion with your Career Facilitator, counsellor and parent/guardian to ensure the program meets your goals
- Obtain a district partnership application package from your Career Centre
- Learn how to get to Surrey Community College and where it is located at REC or Invergarry
- Submit a completed application package with all supporting documents to your Career Facilitator before the specified due date
- If short-listed, attend an interview with the District Career Coordinator
- Note: Proof of Police Information Check (PIC) & First Aid certification prior to official acceptance
- Visit www.surreyschools.ca to learn more about the Education Assistant Diploma Program

SELECTION PROCESS

- Students who submit completed applications will have a preliminary interview with their school Career Facilitator
- Applications are forwarded to the district office for review
- Only short-listed candidates will be interviewed for a potential seat in the program
- Students will be interviewed in a team environment to complete an assigned task
- Students will be required to provide a writing sample at the end of the interview
- Students must be able to meet the physical demands of the program
- Students must meet all criteria, be self-motivated, independent learners and capable of success in the program

The Education Assistant Diploma Program is located at:

Surrey Community College

District office location:

District Education Centre (DEC)
14033 – 92 Avenue
Surrey, BC V3V 0B7

Program locations:

Resource and Education Centre (REC)
14123 – 92 Avenue
Surrey, BC V3V 0C7

OR

Invergarry Adult Education Centre
12772 – 88 Avenue
Surrey, BC V3W 3J9

For further information contact:

Your Secondary School Career
Education Department

Or

Surrey Schools District Career
Education Department

EDUCATION ASSISTANT DIPLOMA PROGRAM

A partnership between

**Surrey Community
College**



And



Career Education Department

Are you interested in becoming an Education Assistant?

JOB DESCRIPTION

Education Assistants (EAs) work with teachers to support students with diverse learning challenges, and special needs. The supports they provide include behaviour management, curriculum implementation, social skills development, personal care and physical assistance.

EAs may work with a school based team including teachers, parents, and medical professionals to support a student's physical, emotional, and learning needs. They also help to implement individualized education plans (IEPs) designed to help students thrive in the classroom.



CONNECT TO EMPLOYMENT

After successful completion of the Diploma Program, students will be given an interview with the Surrey School District.

COURSE CREDITS

- No high school credits
- Receive an Education Assistant Diploma from Surrey Community College

PROGRAM LENGTH

- 5 months - February to June
- Includes 2 practicums

COSTS (Paid by the Student)

- Textbook refundable deposit \$100
- Supplies approximately \$100

PROGRAM DESCRIPTION

The Education Assistant Diploma Program is designed to provide knowledge and skills for education assistants to work with children and adolescents who require assistance in the learning process. Topics will include, but are not limited to, the following:

- The education system in BC and how it supports diverse learners
- Roles and responsibilities
- Knowledge and application of appropriate strategies, techniques and materials for individualized instructional support
- Behavioural support
- Personal care and/or health-related support
- Knowledge and skills in technology
- Ethical and professional standards of conduct



Services provided through funding arrangements with the Surrey School District Career Education Department and Surrey Community College.